

## KENTUCKY REAL ESTATE APPRAISERS BOARD

### TYPE OF MEETING

Regular Meeting

### DATE AND LOCATION

June 24, 2016 - Board Office

### PRESIDING OFFICER

Thomas Oliver, Chair

### ROLL CALL

#### Present:

Thomas Oliver, Board Member  
Kathy Mayfield, Board Member  
Dann Cann, Board Member  
Jeff Fultz, Board Member

#### Present Also:

Larry Disney, Executive Director  
Tom Veit, Executive Assistant  
Kim Mathias, Executive Secretary  
Gordon Slone, Attorney General Office

#### Absent:

Dwain Wheeler, Board Member  
Angie Thomas, Staff Assistant  
Nicole Biddle, Attorney General Office

Chair, Thomas Oliver opened the meeting by welcoming the guest in attendance.

### MINUTES

Motion by Kathy Mayfield, second by Jeff Fultz and the Board unanimously approved the May 27, 2016 minutes. Roll call – Kathy Mayfield – Yes; Jeff Fultz - Yes.

## EDUCATION

Motion by Jeff Fultz, second by Kathy Mayfield and the Board unanimously approved the following education courses for Fiscal Year 2016-17. Roll call –Kathy Mayfield – Yes; Jeff Fultz - Yes.

1. Initial Course
  - A. Appraiser eLearning, a Division of Storyboard EMP, LLC
    1. Public Records, Square Footage & the Real Estate Information Crisis – 7 hours CE online
2. Renewals
  - A. Marvin Dever, Inc.
    1. History of FHA & Updates – 7 hours CE
    2. Supporting Your Adjustment – 7 hours CE
  - B. American Society of Appraisers
    1. Allocating Components in Going Concerns Appraisals – 27/24 hours CE
    2. Appraisal Review & Management Overview – 27 hours CE
  - C. Marshall & Swift (part of Corelogic)
    1. Commercial Cost Approach Certification – 15 hours CE classroom
    2. Commercial Cost Approach Certification – 5 hours CE online
  - D. American Society of Farm Managers and Rural Appraisers (ASFMRA)
    1. Appraising Ag Facilities: Poultry Seminar – 8 hours CE
  - E. Appraiser eLearning, a Division of Storyboard EMP, LLC
    1. ANSI, Home Measurement & the Power of Price-Per-Square-Foot – 7 hours CE online
  - F. Dennis Badger & Associates, Inc.
    1. KY Supervisor and Associate Mandatory Course – 7 hours CE traditional classroom
  - G. Wilson Educational Group – see attached
  - H. Appraisal Institute – see attached

## EXPERIENCE REVIEW

Motion by Kathy Mayfield, second by Jeff Fultz and the Board unanimously approved the experience for the following individual. Roll call –Kathy Mayfield – Yes; Jeff Fultz - Yes.

- a. Caroline Hardesty – Approve Experience for Certified Residential – She needs to pass the Certified Residential Exam.

## CERTIFICATION/LICENSURE

Approval – Appraisers – Motion by Jeff Fultz, second by Kathy Mayfield and the Board voted to approve the following certification list of appraisers. Roll call –Kathy Mayfield – Yes; Jeff Fultz – Yes.

1. Appraisers
  - A. Chris Hoffner – Certified Residential
  - B. Joseph M. Miller – Certified General (IL)
  - C. Darrell R. Swope – Certified Residential (GA)
  - D. Marianne F. Swope – Certified Residential (GA)
  - E. Michel Glower – Certified General (FL)

## COMPLAINT

Dann Cann arrived at meeting.

1. The Board reviewed the Case Summary Chart. Tom Veit reported 14 appraiser cases and 0 AMC case have been filed for 2016. Thirteen (13) cases open with 2 cases from 2015.
2. Case No. 15-37– Motion by Jeff Fultz, second by Kathy Mayfield and the Board agreed to issue a letter of admonishment. Roll call –Kathy Mayfield – Yes; Dann Cann – recused himself from any vote because he participated in the pre-adjudicative phase of this preceding; Jeff Fultz – Yes.
3. Case No. 16-02– Motion by Kathy Mayfield, second by Jeff Fultz and the Board agreed to dismiss the case. Roll call –Kathy Mayfield – Yes; Dann Cann – recused himself from any vote because he participated in the pre-adjudicative phase of this preceding; Jeff Fultz – Yes.
4. Case No. 16-04– Motion by Kathy Mayfield, second by Jeff Fultz and the Board agreed to dismiss the case. Roll call –Kathy Mayfield – Yes; Dann Cann – recused himself from any vote because he participated in the pre-adjudicative phase of this preceding; Jeff Fultz – Yes.

## ATTORNEY REPORT

1. Cases pending or on appeal
  - A. David Harrington – Case Nos. 08-49 through 08-57, 09-02, 09-03 and 09-07 – Referred in April to Court of Appeals waiting on their decision.

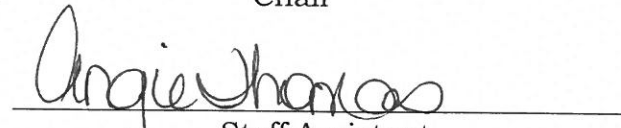
## MISCELLANEOUS

The Board reviewed and discussed the following information:

- A. Budget Ending May 30, 2016
- B. Request from Austin Jones to waive late submission fee for education – Motion by Dann Cann, second by Jeff Fultz and the Board unanimously denied the request to waive the late penalty fine. Roll call –Kathy Mayfield – Yes; Dann Cann – Yes; Jeff Fultz – Yes.
- C. ASC 2017 Review – March 22-24, 2017
- D. July Board Meeting – Friday, July 22, 2016
- E. ASC 2017 Review – March 22-24, 2017
- F. July Board Meeting – Friday, July 22, 2016
- G. Larry Disney advised the Board the hearing with the Kentucky Proprietary Board of Education went well and will report on the committee decision to approve or deny the exemption for appraiser education courses approve by the Board.
- H. Discussion was made on grievances/disciplinary actions and records retention. Larry Disney and staff will review the records retention for grievances/disciplinary actions.
- I. Motion by Kathy Mayfield, second by Jeff Fultz and the Board authorized Gordon Slone, Counsel, to look into the retention period on grievance/disciplinary files as well as the mentoring of appraisers. Roll call –Kathy Mayfield – Yes; Dann Cann – Yes; Jeff Fultz – Yes.

Motion by Jeff Fultz, second by Kathy Mayfield and the Board agreed to adjourn the meeting. Roll call –Kathy Mayfield – Yes; Dann Cann – Yes; Jeff Fultz – Yes.

  
Chair

  
Staff Assistant